

Report Period: Aug 17-30

Advisor: James D. McCalley

*Members: Joseph Miller, Chandler Cox, Owen Swanberg, Aladdin Adam,
Mohammad Habib, Zachary Lewis*

Project Title: 138kV Cyclone Substation Design

❖ **Summary of Progress in this Period**

We held our first meeting last Sunday (08/30/2020) through Webex. During that meeting we discussed the roles in the team and our general team expectations. Additionally, we discussed how we will communicate and share files internally. We also determined the meeting time for subsequent internal weekly meetings.

❖ **Pending Issues**

- Meet with the client on Monday (08/31/20) to review project specifications and requirements.
 - Meet with our advisor to understand his expectations of our project team
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❖ **Plans for Upcoming Reporting Period**

The group members will meet with the client to have more detailed discussion about our project. Upon meeting with the client, we will have a better idea as to what the project entails, and how to get started. After the meeting we will begin to review design documents provided by the client and begin to think about the timeline for the project. We will also need to research about the specific components within a substation to make sure we are all understanding what the client is asking of us.
